

ODISHA TOURISM DEVELOPMENT CORPORATION LIMITED  
(A Govt. of Orissa Undertaking)  
Panthanivas, (Old Block), Lewis Road, Bhubaneswar – 751014  
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**TENDER CALL NOTICE**

Sealed quotations are invited from authorized stockiest / Distributor for Supply of **Crockeries & Cutleries** required for different Panthanivas of OTDC Ltd. The details of requirement and specification can be had from the office of the Divisional Manager, (Hospitality Services), OTDC Ltd., Lewis Road, Bhubaneswar on any working day **(10 A. M. to 5 P.M.)** up to **06.07.2018** or can be downloaded from our website **www.panthanivas.com**. The quotations shall be received at OTDC Head Office along with GST Registration No. and E.M.D. of **Rs.10,000.00** (Rupees Ten thousand) in shape of D.D. to be drawn in favour of Managing Director, O.T.D.C.Ltd., Bhubaneswar up to **2 P.M. on 07.07.2018**. The quotationers are required to submit the samples of each item along with price which shall be opened by the undersigned on the same day at **3.00 P.M.** in presence of the quotationers or their authorized representatives. Incomplete quotations will not be taken in to consideration. The authority reserves the right to reject any or all quotations without assigning any reasons thereof.

**-Sd-**  
**Managing Director**  
**O.T.D.C. Ltd.**

ODISHA TOURISM DEVELOPMENT CORPORATION LIMITED  
(A Govt. of Orissa Undertaking)

**Panthanivas (Old Block): Lewis Road: Bhubaneswar-14**



DETAILED QUOTATION CALL NOTICE  
With Tender Schedule

**Name of Work :** - Supply of **Crockeries & Cutleries** for  
Different Panthanivases of OTDC Ltd.

<b>Issue of Bid Document :</b>	<b>22.06.2018</b>
<b>Pre-Bid Meeting :</b>	<b>29.06.2018 at 11.30 A.M.</b> <b>Venue : OTDC Conference Hall</b>
<b>Last Date of Bid Submission :</b>	<b>Up to 2 P.M. on 07.07.2018</b>
<b>Opening of the Technical Bids :</b>	<b>3 P.M. on 07.07.2018</b>
<b>Opening of the Financial Bid :</b>	<b>To be intimated Later</b>

ODISHA TOURISM DEVELOPMENT CORPORATION LIMITED  
Panthanivas, Old Block, Lewis Road Bhubaneswar-751014

1. **INVITATION**

Sealed Tenders are invited from authorized stockiest / Distributor for supply of **Crockeries & Cutleries** (specification details given below) for different Panthanivases of OTDC.

2. **AVAILABILITY OF TENDER DOCUMENT**

The Tender documents can be had from the office of the Divn. Manager,(HS), OTDC on any working day during office hours (10 A. M. to 5 P.M.) up to **06.07.2018** or can be downloaded from our website [www.panthanivas.com](http://www.panthanivas.com).

3. **EARNEST MONEY DEPOSIT**

3.1 Earnest money deposit Amounting to Rs. 10,000.00 is to be Enclosed in shape of bank draft in favour of Managing Director, Odisha Tourism Development Corporation, Bhubaneswar failing which Tender will not be considered.

3.2 Earnest money deposit of Unsuccessful Tenderers will be refunded after finalization of Tender

4. **BID SCHEDULE**

Issue of Bid Document :	<b>22.06.2018</b>
Pre-Bid Meeting :	<b>29.06.2018 at 11.30 A.M.</b> <b>Venue : OTDC Conference Hall</b>
Last Date of Bid Submission :	<b>Up to 2 P.M. on 07.07.2018</b>
Opening of the Technical Bids :	<b>3 P.M. on 07.07.2018</b>
Opening of the Financial Bid :	<b>To be intimated Later</b>

5. **SUBMISSION AND OPENING OF THE TENDERS**

5.1 Tender are to be submitted in separate sealed covers as **Technical bid and Financial bid.**

5.2 Tender documents are to be submitted in sealed cover in the tender box kept in the office of Divn. Manager,(HS). The samples are to be submitted separately, same day before the date line for receipt of the tender.

5.3 The sealed covers should be superscribed "Tender for supply **Crockeries & Cutleries** as **TECHNICAL BID / FINACIAL BID** ".

5.4 The last date of receipt of Tender is **07.07.2018 up to 2 P.M.**

5.5 The **Technical bids** will be opened at Tourism Development Corporation Ltd. at **3.00 PM on 07.07.2018**. in the presence of the Tenderers or their authorized representatives in the conference hall of Panthnivas Bhubaneswar.

6. **TENDER VALIDITY**

The Tender shall remain valid for a period of 1 year from the date of approving the rates and can be extended on mutual agreement.

7. **PROCESS OF SELECTION**

The samples of the shortlisted bidder shall be examined by a Committee constituted for this purpose. The Committee will shortlist the samples based on quality & suitability. The financial bid of the shortlisted items will be compared and based on the lowest rate the bidder will be selected for each item.

8. **DELIVERY**

8.1 The selected items as per the specification including packing are to be delivered at OTDC HO. within 45 days from the date of issue of the work order.

8.2 The time frame and delivery is most important and should be strictly adhered to.

8.3 The supplier shall be responsible for despatching the material, loading & unloading & delivery of the same in good condition

8.4 The supplier shall delivery the materials as the per specification & sample within the time specified or within such extended time as may be granted by the Odisha Tourism Development Corporation Ltd.

9. **DOCUMENT TO BE ATTACHED WITH TENDER PAPER**

The following document shall be submitted along with tender paper for necessary evaluation.

- a) Samples of each item. The quoted rates without samples will be treated as incomplete tender and will not be taken into consideration.
- b) Copy of the GST Registration No.
- c) Pan Copy
- d) Xerox copy of Stockiest / Distributor certificate from Manufacturer.

10. **Embossing of Multi Colour Logo on the Crockery items to be made on the front side of each Crockery.**

11. **MISCELLANEOUS**

- i) The rates shall be submitted in the prescribed form and in English. All the literatures and correspondence in connection with the Tender shall be English.
  - ii) The rates should be quoted in figures including all taxes and transportation charge for delivery of materials at OTDC HO., Bhubaneswar.
  - iii) All correspondence regarding the tender should be addressed to the Managing Director ,Odisha Tourism Development Corporation Ltd. Lewis Road, Bhubaneswar – 751014.
  - iv) Tender containing any deviation from the prescribed term and condition may be rejected.
  - v) The Tenderer should sign all pages of the tender documents.
  - vi) The quantity mentioned is tentative. Quantity may increase or decrease during placement of supply order.
12. The rates will be compared in each segment and the authority may place purchase orders to separate firms for individual segment.
13. The authority reserves the right either to increase or decrease the estimated quantity as per the requirement.
14. The authority reserves the right to reject any or all offer without assigning any reason thereof.

**-Sd-**  
**Managing Director**  
**O.T.D.C. Ltd.**

**PRICE BID**

<b>Sl. No</b>	<b>Item</b>	<b>MAKE</b>	<b>Aprox Qty</b>	<b>Rate</b>	<b>Amount</b>
	<b><u>Bone China (With OTDC Logo)</u></b>	<b>CLAY CRAFT / JCPL / Equivalent</b>			
1	Full plate	12" / 10" dia	<b>1098</b>		
2	Half plate	9" dia	<b>1050</b>		
3	Qtr.Plate	7" dia	<b>1266</b>		
4	Soup Bowl & Spoon	Dia-10.8, H-4.8,V-320 ml	<b>756</b>		
5	Cup & Saucer	Dia-SR12.8, Cp-6.9, V-150 ml	<b>1194</b>		
6	Sauce container	Dia-6.0, H-5.2	<b>118</b>		
7	Tea pot(4 pax)	650 ml	<b>65</b>		
8	Curry bowl(4pax)	8" bowl, dia-22, H-6.7	<b>263</b>		
9	Curry bowl(2 pax)	6" bowl, Dia-14.8, H-6.4	<b>420</b>		
10	Curry bowl(1 pax)	4" Bowl, dia-11, H-4.0	<b>558</b>		
11	Rice Platter	12"	<b>160</b>		
12	Cruet Set	Dia - 4.6, H- 7.2	<b>156</b>		
13	Tea Serving set (without logo)	Gold Line (Karina shape)	<b>26</b>		
	<b><u>Melamine (With OTDC Logo)</u></b>	<b>HARMONY / DINEWLL / Nu DELUXE / Equivalent</b>			
14	Melamine platter	<b>Golden Boarder , Pista Colour</b>	<b>2000</b>		
	<b><u>Glass Items</u></b>	<b>OCEAN / Equivalent</b>			
15	Sweet Bowl (G)		<b>648</b>		
16	Juice Glass		<b>354</b>		
17	Glass Tumbler		<b>2060</b>		
18	Bear Mug		<b>312</b>		
19	Whisky Glass		<b>240</b>		
	<b><u>Stainless Steel Cutlery</u></b>	<b>VENUS / JAGADAMBA / Equivalent</b>			
20	Desert Spoon		<b>960</b>		
21	Desert Knife		<b>360</b>		
22	Desrt Fork		<b>400</b>		

23	Tea Spoon		400		
24	Service Spoon		400		
25	Tongs		50		
26	S.S. Service Tray (22 gauge)	<b>Hindalium / Equivalent</b>	66		
27	Tea Urn (50 cup)		11		
28	Fruits Knife		109		
29	Butter Knife		164		
30	Water Jug- Thermo Cool / Glass		219		
	<b><u>MISC. ITEMS</u></b>				
		<b>MILTON / CROWN CRAFT</b>			
31	i) Thermo Flask (1LTR)		40		
	i) Thermo Flask (2LTR)		30		
	ii) Thermo Flask (0.5 LTR)		40		
32	i) Casserole (2500 MI)		60		
	ii) Casserole (1550 ML)		60		
33	i) Lunch Carrier (8 Pax)		22		
	ii) Lunch Carrier (4 Pax)		32		
34	Tea and Coffee Machine 30 cups to 100 cups Capacity	<b>Godrej / NESTLE / Equivalent</b>	2		
35	Fruits Basket		69		
36	Trinity Tray		84		
37	Flower vase (Brass)		125		
38	Pressure Cooker (12Ltr)	<b>Hawkins / Prestige / Equivalent</b>	20		
39	Pressure Cooker (8Ltr)	<b>Hawkins / Prestige / Equivalent</b>	20		
40	Pressure Cooker (5Ltr)	<b>Hawkins / Prestige / Equivalent</b>	20		
41	Rect. Full Roll Top Chafing Dish with Brass Legs Cap - 12 Ltrs (One Food Pan)	<b>VENUS / Equivalent</b>	2		

42	Rect. Full Roll Top Chafing Dish with Brass Legs Cap - 12 Ltrs (Two Food Pan)	<b>VENUS / Equivalent</b>	<b>2</b>		
43	Rect. Chafing Dish Brass Legs 16" X 12" Cap-7 Ltrs	<b>VENUS / Equivalent</b>	<b>12</b>		
44	Rect Chafing Dish C/P Legs 21" X 13" - 12 Ltrs (One Food Pan)	<b>VENUS / Equivalent</b>	<b>4</b>		
45	Rect Chafing Dish C/P Legs 21" X 13" - 12 Ltrs (Two Food Pan)	<b>VENUS / Equivalent</b>	<b>4</b>		
46	Rect Chafing Dish C/P Legs 16" X 12" - 7 Ltrs	<b>VENUS / Equivalent</b>	<b>16</b>		
47	Chafing Dish Spoon	<b>VENUS / Equivalent</b>	<b>50</b>		
48	Used Plate Trolley	<b>VENUS / Equivalent</b>	<b>6</b>		
49	Laundry Trolley 940X560X830 mm	<b>VENUS / Equivalent</b>	<b>6</b>		
50	Room Service Trolley 1090X920X780 mm	<b>VENUS / Equivalent</b>	<b>6</b>		
51	Serving Trolley	<b>VENUS / Equivalent</b>	<b>6</b>		
52	Bain Maire (6 Container)	<b>VENUS / Equivalent</b>	<b>3</b>		
53	Electrical Soup Station with Polycarbonated Cover Cap : 10 / 11 Ltrs	<b>VENUS / Equivalent</b>	<b>6</b>		
54	Dish Washing Machine Free-Standing 12 Place Settings Dishwasher	<b>IFB / Equivalent</b>	<b>6</b>		
55	Juice Dispenser Double	<b>VENUS / Equivalent</b>	<b>6</b>		
56	Cosmic Salad Display Stand	<b>VENUS / Equivalent</b>	<b>3</b>		
57	Plate Warmer Double 800W/220V/50HZ 455X950X950 mm	<b>VENUS / Equivalent</b>	<b>3</b>		
58	Conveyor Toaster (1920 W)	<b>VENUS / Equivalent</b>	<b>3</b>		

**Signature of the Bidder**