

ODISHA TOURISM DEVELOPMENT CORPORATION LIMITED
(A Government of Odisha Undertaking)
Panthanivas (Old Block), Lewis Road, Bhubaneswar – 751014

SHORT TENDER CALL NOTICE FOR ORGANISATION OF NATIONAL LEVEL FOOD FESTIVAL

No. 12/2018-19 BP-I / OTDC

Dt. 05.09.2018

Odisha Tourism is organizing a National Level Food Festival from 27.09.18 to 03.10.18 for 7 days at Exhibition Ground, Unit-III, Bhubaneswar. For erection of stalls & other logistic arrangement, offers are invited from Event Management Agency / Tent House operator in sealed cover. The details can be downloaded from our website www.panthanivas.com. The last date for receipt of tender is 15.09.2018 up to 12.00 Noon.

The Authority reserves the right to reject any or all offers without assigning any reason thereof.

**Executive Engineer
B.P.Division-I**

Executive Engineer

Tenderer

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Eligibility Criteria	Documents required for Pre-qualification
1. Experience in erecting stalls (at least one work order not less than Rs.10.00 lakh) 2. Minimum average annual Turnover for similar work not less than Rs.40.00 lakhs For last three financial years	1. EMD of Rs.10,000/- in shape of D.D. drawn in any nationalized / Scheduled bank in favour of Managing Director, OTDC Ltd 2. Copy of GST Registration Certificate. 3. Copy of PAN card for Income Tax. 4. Participation Fee of Rs. 2,000/- (nonrefundable) In shape of DD drawn in any nationalized bank in favour of Managing Director, OTDC Ltd. 5. Turnover of the firm for last three financial years duly certified by Chartered Accountant ending on 31.3.2018. 6. Copy of the work order confirming execution of similar works not less than Rs.10.00 lakh.

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Sd/-
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N.B:

1. All the programme, trial & testing and decoration lighting shall be run on Generator.
2. All rates are quoted for the full period including trial testing, transportation, dismantling and cleaning of site but **exclusive of taxes.**
3. The Generators will operate from 04.00PM to 12.00P.M. for all 07days. The illumination shall be from 04.00PM to 12.00 Midnight.
4. Adequate main cables and wires, Speaker Stands, Switch Board and Stabilizer and other accessories shall be provided as per requirement.
5. Sufficient manpower shall be stationed at the venue during the programme hours for coordination and trouble shooting.
6. **The successful bidder shall arrange for electricity supply, if required and clearance from the Electrical Inspector at his/her own cost which will be reimbursed on produce of receipt.**
7. The successful bidder shall produce list of equipments and work done each day at the end of the programme and get it signed from the concern J.E. (Civil), J.E.(electrical) and Officer-in-charge of the festival.
8. The authority reserves the right to increase or decrease the scope of work as per the site requirement in which case, payment shall be made only on the actual work done on unit rate basis.
9. Time line for execution of the work:-
 - Mobilization of the materials at the site before 10.00 A.M. of 24.09.2018
 - Completion of fixation and Installation of the equipments etc before 4.00 P.M. of 26.09.2018.
 - Handing over of the site after completion of all works before 5.00 P.M. of 26.09.2018.
 - Trial run and testing on 26.09.2016 at 05.00 P.M.
10. Penalty clause:-

	Timeline for executing of work	Remedies available to OTDC/penalty in case the agency failed to attain the time line.
1.	Mobilization of the material at the site before 10.00A.M. of 24.09.2018.	OTDC can execute partly/ fully the work through other agency/ firm and deduct the cost from the amount due to the agency including forfeiting the EMD and the cancelation of work order.
2.	Completion of fixation and Installation of the equipments etc before 4.00 P.M. of 26.09.2018.	OTDC can execute partly / fully the work through other agency/ firm and deduct the cost from the amount due to the agency including forfeiting the EMD including right to cancel the work order.
3.	Handing over of the site after Completion of all work before 5.00 P.M. of 26.09.2018.	Penalty equals to 25% of the work order value to be deducted , in case agency failed to deliver the site before 5.00 P.M. of 26.09.2018. In that case, OTDC can execute the work through other agency and the cost to be deducted from the dues of the agency. In addition for each hour of delay beyond 5.00 P.M. of 26.09.2018 Rs.5000/- shall be charged as penalty.

11. All legal and labour compliances, maintenance of law and order and fire protection measures in consultation with local and statutory authorities will be the responsible of the Successful bidder.
12. The successful bidder shall be responsible for loss or damage to properties and assets of OTDC or DOT in case of any untoward incidents.

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ORGANIZATION OF NATIONAL LEVEL FOOD FESTIVAL

Sl. No.	Item with Specification	Unit	Quantity	Amount
1	FOOD STALL :			
(a)	Size: 200 sqft per stall (20' X 10').			
	Partitions and structure: 3 side wall structure of Octonome frame of minimum 10' ht. provision of door to kitchen.	Nos.	24	
	Fascia: Wooden/Iron frame with cloth /flex designed to suit the theme and letters .			
	Counter: Wooden/Iron table with cover			
	Roofing: Tarpaulin roofing with cotton cloth for interior ceiling.			
	Ceiling fan/Stand fan – 2 Nos.			
	Adequate(LED/CFLs lamps 8nos. of 20W/2X4 TUBELIGHT each)			
	5A switch and socket – 1 No.			
	15A switch and socket – 4 Nos.			
b	Erection of Kitchen for Food Court:			
	Bamboo Bullah structure, tin roofing and tin walling for kitchen shed – 20'X 10'. Adequate water storage & connection to each stall and common washing area with one sink. Provision of 2 tables size – 4' X 2' and 8 nos. chair			
	15A switch and socket – 2 Nos.			
	2 LED/CFLs lamps/4 TUBE LIGHT			
2	Arrangement of performance stage of size 20' x 20' x 2' of wooden platform, carpeting with light & sound arrangement	Days	7	
3	Miscellaneous works in food court area			
i	Green colour net mat carpeting in front of food stall and other areas as per the direction of OTDC/ DOT	Sft	15000	
ii	Banquet chair with cover	Nos.	300	
iii	Round table with frill & cover	Nos.	75	
iv	Big Dustbins	Nos.	30	
v	Sand filling in the ground for levelling (if required)	LS		
3	Arrangement of Performance stage of size 20' x 20' x 2' of wooden platform, carpeting with light & sound arrangement.	No.	1	

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4	Logistic Stall:	Nos.	4	
	i) Size: 100 sqft per stall (10' X 10')			
	ii) Platform: Platform on strong wooden base of 6" height covered with matching carpet			
	iii) Partitions and Structure: Octonum Structure			
	iv) Fascia : Wood, Flex and vinyl			
	v) Counter : Venyl panelling/ Octonom counter of size 2 x 4'-0" x 2'-0" x 2'-6"			
	vi) Roofing : Tarpaulin roofing with cotton cloth interior ceiling			
	vii) 6 steel cushion Chairs Table			
	Ceiling fan – 1 No.			
	Adequate LED/CFLs lamp (minimum 8nos. of 20W each)/ 2X4 TUBELIGHT each			
5A switch and socket – 2 Nos.				
5	Entrance Gate :	No.	2	
	Structures of bamboo, plywood and wood batten. Finishing with thermo cool, POP etc for moulding and motifs, painted on (both sides) with Plastic paint (Size 20' x 15')			
6	Signage of flex mounted on Iron frame –			
a)	20' x 10'	Nos.	400	
b)	8' X 4'	Nos.	10	
c)	2' X 4'	Nos.	20	
7	Illumination			
a)	125 KVA Silent DG with fuel for the entire event	No.	1	
b)	Light Tower of size 5ftx5ftx18 ft height made out with Bamboo frame with black cloth Masking	Nos.	4	
c)	Metal Halide 400W LIGHT FITTING	Nos.	50	
d)	Halogen 500W with light fittings	Nos.	20	
e)	LED City Colour	Nos.	4	
f)	Lamp shade pipili appliqué works (Small)	Nos.	50	
g)	Lamp shade pipili appliqué works (long)	Nos.	50	
h)	LED light chain (BLUE & WHITE)	Nos.	500	
8	Fire Extinguisher (10 Kg)	Nos.	24	
9	Water for Food Stall : Two tanker water for food court area.(Provision of overhead tank for food stall. Water Supply connection to each food stall) for the entire event period.	Days	4 x 2000ltr	
10	Security Arrangement:			
	A Shift (06.00 AM to 2.00 PM)–2 guards, B Shift (2.00 PM to 10.00 PM) –8 guards , C Shift (10.00 PM to 06.00 AM) – 4 guard	8 days		

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11	Sweepers:	8 days	10 Nos	
12	P A System with speakers & Microphone	Set	1	
13	Flower pots with flowers / small decorative plant	Nos.	200	
14	CC TV system with all arrangements			
	SAND ART			
15	Supply of Fowda, belcha, plastic bucket, mug and 200litre plastic drum	Sets	1	
16	Supplying & making a heap of sand of minimum 2.0mtr. Height with one attendant with water supply through out the event period	Sets	1	
17	a) Making stall of size 30ft x 20ft by bamboo, 3 side walling & Tarpaulin roofing with cotton cloth ceiling	Nos.	1	
18	Hiring and supplying Water sprayer of 5 Ltr Capacity.	Nos	2	
			Total - Rs.	
GST will paid extra as applicable				

Amount in Words: Rupees.....

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