

ODISHA TOURISM DEVELOPMENT CORPORATION LIMITED  
(A Govt. of Orissa Undertaking)  
Panthanivas, (Old Block), Lewis Road, Bhubaneswar – 751014  
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**TENDER CALL NOTICE**

Sealed quotations are invited from authorized stockiest / Distributor for Supply of **Crockeries & Cutleries** required for different Panthanivases of OTDC Ltd. The details of requirement and specification can be can be downloaded from our website **www.panthanivas.com**. The Tender Paper cost will be **Rs.4000.00** including GST (Non-Refundable) which will be deposited in shape of DD to be drawn in favour of Managing Director, O.T.D.C.Ltd., Bhubaneswar at the time of submission of Tender Document. The firm must have an average annual operating turnover of Rs.50.00 lakhs during last 3 financial years. The Tender shall be received at the Office of Divisional Manager (HS), OTDC Head Office along with GST Registration No. and E.M.D. of **Rs.20,000.00** (Rupees Twenty thousand) in shape of D.D. to be drawn in favour of Managing Director, O.T.D.C.Ltd., Bhubaneswar up to **2 P.M. on 27.01.2021**. The Tenderers are required to submit the samples of each item along with price bid. The technical bids shall be opened by the Tender Committee on the same day at **3.00 P.M.** in presence of the Tenderers or their authorized representatives. In-complete tender without sample, Tender Paper cost, EMD amount and other required documents will not be taken in to consideration. The authority reserves the right to reject any or all tenders without assigning any reasons thereof.

**-Sd-  
Managing Director  
O.T.D.C. Ltd.**

ODISHA TOURISM DEVELOPMENT CORPORATION LIMITED  
(A Govt. of Orissa Undertaking)

**Panthanivas (Old Block): Lewis Road: Bhubaneswar-14**



***DETAILED QUOTATION CALL NOTICE***

With Tender Schedule

**Name of Work :** - Supply of **Crockeries & Cutleries** for  
Different Panthanivases of OTDC Ltd.

<b>Issue of Bid Document :</b>	<b>12.01.2021</b>
<b>Last Date of Bid Submission :</b>	<b>Up to 2 P.M. on 27.01.2021</b>
<b>Opening of the Technical Bids :</b>	<b>3 P.M. on 27.01.2021</b>
<b>Opening of the Financial Bid :</b>	<b>To be intimated Later</b>

ODISHA TOURISM DEVELOPMENT CORPORATION LIMITED  
Panthanivas, Old Block, Lewis Road Bhubaneswar-751014

1. **INVITATION**

Sealed Tenders are invited from authorized stockiest / Distributor for supply of **Crockeries & Cutleries** (specification details given below) for different Panthanivases of OTDC.

2. **EARNEST MONEY DEPOSIT**

2.1 Earnest money deposit Amounting to Rs. 20,000.00 is to be Enclosed in shape of bank draft in favour of Managing Director, Odisha Tourism Development Corporation, Bhubaneswar failing which Tender will not be considered.

2.2 Earnest money deposit of Unsuccessful Tenderers will be refunded after finalization of Tender

3. **BID SCHEDULE**

Issue of Bid Document :	12.01.2021
Last Date of Bid Submission :	Up to 2 P.M. on 27.01.2021
Opening of the Technical Bids :	3 P.M. on 27.01.2021
Opening of the Financial Bid :	To be intimated Later

4. **SUBMISSION AND OPENING OF THE TENDERS**

4.1 Tender are to be submitted in separate sealed covers as **Technical bid and Financial bid.**

4.2 Tender documents are to be submitted in sealed cover in the tender box kept in the office of Divn. Manager,(HS). The samples are to be submitted separately, same day before the date line for receipt of the tender.

4.3 The sealed covers should be superscribed "Tender for supply **Crockeries & Cutleries** as **TECHNICAL BID / FINACIAL BID**".

4.4 The last date of receipt of Tender is **27.01.2021 up to 2 P.M.**

4.5 The **Technical bids** will be opened at Tourism Development Corporation Ltd. at **3.00 PM on 27.01.2021.** in the presence of the Tenderers or their authorized representatives in the conference hall of Panthnivas Bhubaneswar.

5. **TENDER VALIDITY**

The Tender shall remain valid for a period of 2 years from the date of approving the rates and can be extended on mutual agreement.

**6. PROCESS OF SELECTION**

The samples of the shortlisted bidder shall be examined by a Committee constituted for this purpose. The Committee will shortlist the samples based on quality & suitability. The financial bid of the shortlisted items will be compared and based on the lowest rate the bidder will be selected for each item.

**7. DELIVERY**

7.1 The selected items as per the specification including packing are to be delivered at OTDC HO. within 30 days from the date of issue of the work order.

7.2 The time frame and delivery is most important and should be strictly adhered to.

7.3 The supplier shall be responsible for despatching the material, loading & unloading & delivery of the same in good condition

7.4 The supplier shall delivery the materials as the per specification & sample within the time specified or within such extended time as may be granted by the Odisha Tourism Development Corporation Ltd.

**8. DOCUMENT TO BE ATTACHED WITH TENDER PAPER**

The following document shall be submitted along with tender paper for necessary evaluation.

- a) Samples of each item. The quoted rates without samples will be treated as incomplete tender and will not be taken into consideration.
- b) Copy of the GST Registration No.
- c) Pan Copy
- d) Xerox copy of Stockiest / Distributor certificate from Manufacturer.
- e) Copies of audited annual financial statements / income tax returns along with CA certificate proving annual operating turnover for the last three financial years.
- f) Copy of previous purchase order of Rs.10.00 Lakhs or more to any Govt. Institution / Govt. Hotels.

**9. Embossing of Multi Colour Logo on the Crockery items to be made on the front side of each Crockery.**

10. **MISCELLANEOUS**

- i) The rates shall be submitted in the prescribed form and in English. All the literatures and correspondence in connection with the Tender shall be English.
  - ii) The rates should be quoted in figures including all taxes and transportation charge for delivery of materials at OTDC HO., Bhubaneswar.
  - iii) All correspondence regarding the tender should be addressed to the Managing Director ,Odisha Tourism Development Corporation Ltd. Lewis Road, Bhubaneswar – 751014.
  - iv) Tender containing any deviation from the prescribed term and condition may be rejected.
  - v) The Tenderer should sign all pages of the tender documents.
  - vi) The quantity mentioned is tentative. Quantity may increase or decrease during placement of supply order.
11. The rates will be compared in each segment and the authority may place purchase orders to separate firms for individual segment.
12. The authority reserves the right either to increase or decrease the estimated quantity as per the requirement.
13. The authority reserves the right to reject any or all offer without assigning any reason thereof.

**-Sd-**  
**Managing Director**  
**O.T.D.C. Ltd.**

**PRICE BID**

Sl. No	Item	MAKE	Aprox Qty	Rate	Amount
	<b><u>Bone China (With OTDC Logo)</u></b>	<b>CLAY CRAFT / JCPL / Equivalent</b>			
1	Full plate	12" / 10" dia	<b>696</b>		
2	Half plate	9" dia	<b>696</b>		
3	Qtr.Plate	7" dia	<b>786</b>		
4	Soup Bowl & Spoon	Dia-10.8, H-4.8,V-320 ml	<b>630</b>		
5	Cup & Saucer	Dia-SR12.8, Cp-6.9, V-150 ml	<b>922</b>		
6	Sauce container	Dia-6.0, H-5.2	<b>154</b>		
7	Tea pot(4 pax)	650 ml	<b>64</b>		
8	Curry bowl(4pax)	8" bowl, dia-22, H-6.7	<b>274</b>		
9	Curry bowl(2 pax)	6" bowl, Dia-14.8, H-6.4	<b>384</b>		
10	Curry bowl(1 pax)	4" Bowl, dia-11, H-4.0	<b>486</b>		
11	Rice Platter	12"	<b>120</b>		
12	Cruet Set	Dia - 4.6, H- 7.2	<b>157</b>		
13	Tea Serving set (without logo)	Gold Line (Karina shape)	<b>25</b>		
	<b><u>Melamine (With OTDC Logo)</u></b>	<b>HARMONY / DINEWLL / Nu DELUXE / Equivalent</b>			
14	Melamine platter	<b>Golden Boarder , Pista Colour</b>	<b>1640</b>		
	<b><u>Glass Items</u></b>	<b>OCEAN / Equivalent</b>			
15	Sweet Bowl (G)		<b>492</b>		
16	Juice Glass		<b>210</b>		
17	Glass Tumbler		<b>1302</b>		
18	Bear Mug		<b>246</b>		
19	Whisky Glass		<b>180</b>		
	<b><u>Stainless Steel Cutlery</u></b>	<b>VENUS / JAGADAMBA / Equivalent</b>			
20	Desert Spoon		<b>786</b>		
21	Desert Knife		<b>174</b>		
22	Desrt Fork		<b>606</b>		

23	Tea Spoon		702		
24	Service Spoon		232		
25	Tongs		48		
26	Anti Skid Tray	<b>Hindalium / Equivalent</b>	75		
27	Tea Urn (50 cup)		12		
28	Fruits Knife		80		
29	Butter Knife		95		
30	Water Jug- Thermo Cool / Glass		212		
	<b><u>MISC. ITEMS</u></b>				
		<b>MILTON / CROWN CRAFT</b>			
31	i) Thermo Flask (1LTR)		50		
	i) Thermo Flask (2LTR)		35		
	ii) Thermo Flask (0.5 LTR)		42		
32	i) Casserole (2500 MI)		42		
	ii) Casserole (1550 ML)		41		
33	i) Lunch Carrier (8 Pax)		25		
	ii) Lunch Carrier (4 Pax)		27		
34	Tea and Coffee Machine 30 cups to 100 cups Capacity	<b>Godrej / NESTLE / Equivalent</b>	5		
35	Fruits Basket		68		
36	Trinity Tray		117		
37	Flower vase (Brass)		106		
38	Pressure Cooker (12Ltr)	<b>Hawkins / Prestige / Equivalent</b>	12		
39	Pressure Cooker (8Ltr)	<b>Hawkins / Prestige / Equivalent</b>	4		
40	Pressure Cooker (5Ltr)	<b>Hawkins / Prestige / Equivalent</b>	16		

**Signature of Bidder**