

ODISHA TOURISM DEVELOPMENT CORPORATION LIMITED
(A Govt. of Odisha Undertaking)
Panthanivas, (Old Block, Lewis Road, Bhubaneswar – 751014)

TENDER CALL NOTICE

Sealed quotations are invited from reputed Authorized Dealer / distributor / stockiest / manufacturer of clothes / shoes for supply of Liveries (Clothes and Shoes) for employees of OTDC.

A. Eligibility Criteria :- (Must Satisfy all the entities)

- Average annual turnover not below than Rs.30.00 Lakhs in last 3 years (Any 3 years out of last 5 years) for clothes & Rs.25.00 Lakhs for Shoes.
- Must be authorized distributor, dealer, stockiest of any reputed brand cloth / shoes manufacturer.
- Must have registered under shop & establishment act.
- Must have GST registration.

B. SECURITY DEPOSIT:

Bid Security : Bidders shall submit Bid Security amounting to Rs.20000/- in shape of DD drawn in favour of Managing Director, OTDC Ltd Bhubaneswar.

C. Application Fees :-

Bidder must be submitted Application fee of Rs.3000/- (Non-refundable) in shape of DD drawn in favour of Managing Director OTDC.

D. How to Apply :-

- The quotation should be submitted in two envelopes.
- The 1st envelope shall contain detail specification, GST Registration, PAN Card, C.A. certificate for annual turnover, Application fee, Security amount and shall super scribed as Pre-qualification document.
- The 2nd envelope shall contain price bid (**Annexure-“A”**) which shall be sealed and super scribed as Price Bid. The quotations shall be received up to **2.00 P.M. dt. 19.01.2022.**
- Sample must be submitted in separate cover.

E. Selection Procedure :-

- The Pre-qualification document shall be opened at **3.00 P.M. on 19.01.2022** and shall be scrutinized by a Committee constituted for the purpose.
- Basing on the eligibility criteria, the samples of the qualified bidders in the Pre-qualification bids only be received.
- The samples will be shortlisted by the tender Committee members in presence of bidders.
- The price bid of the qualified samples only shall be opened in presence of the Tender Committee and the bidders. The price must be including of all taxes & transportation fees.
- The lowest quoted firm for individual item will be treated as 1st lowest.

The sealed document should reach the office of Divn. Manager (HS), OTDC Head Office, Lewis Road, Bhubaneswar on or before **19.01.2022 at 2.00 P.M.** either by Courier/ Speed Post/ Regd. Post or by hand. Sending of Applications through Fax/ e-mail/ electronics system shall not be accepted. Applications received after due date & time shall not be accepted. OTDC shall not be responsible for delay in postal delivery or similar reasons.

OTDC reserves the right to accept or reject any or all applications without assigning any reason thereof.

-Sd-

Managing Director

ANNEXURE – “A”

PRICE BID

Description :-

1. Suiting Cloths for Pant :-

- i. Polyester – (60% - 70%)**
- ii. Viscose – (30% - 40%)**

2. Cotton shirting for Shirts :-

- i. Polyester – (60% - 70%)**
- ii. Cotton – (30% - 40%)**

FORMAT

| Sl. No. | Item | Colour | Name of the Brand | Rate in figures (Per Mtr. / Pc) | Rate in words (Per Mtr./ Pc) |
|----------------|---------------------|--|--------------------------|--|---|
| 1 | Pant (1628 mtr) | Black / White | | | |
| | | | | | |
| | | | | | |
| 2 | Shirt (1430 mtr) | Cream / Cement / White / Light Sky / Biscuit | | | |
| | | | | | |
| | | | | | |
| 3 | T Shirt (626 Pc) | Sky Blue | | | |
| | | | | | |
| | | | | | |
| 4 | Shoes (678 pair) | Black Leather | | | |
| | | | | | |
| | | | | | |

N.B :- One bidder may submit samples for three pc of each item of different brands and quote rates accordingly.

Signature of the Bidder