

ODISHA TOURISM DEVELOPMENT CORPORATION LIMITED  
(A Govt. of Orissa Undertaking)  
Panthanivas, (Old Block), Lewis Road, Bhubaneswar – 751014  
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## **TENDER CALL NOTICE**

Sealed tender are invited from Stockiest / Distributor / Crockery Shop for Supply of Crockery, Cutleries and kitchen requirements for Panthanivas Bhubaneswar. Detail list of items can be downloaded from our website [www.panthanivas.com](http://www.panthanivas.com).

### **1. Eligibility Criteria**

- (i) The firm must have an average annual turnover of Rs.30.00 lakhs during last 3 financial years.
- (ii) Valid GST Registration.
- (iii) Proof in support of Stockiest / Distributor / Crockery Shop (Dealership / Distributorship / GST / or any other proof)

### **2. Cost of Tender Paper**

Tender shall be accompanied by paper cost of **Rs.3000.00** (Non-Refundable) in shape of DD to be drawn in favour of Managing Director, O.T.D.C.Ltd., Bhubaneswar.

### **3. EMD**

The bidders must submit along with Bid, E.M.D. of **Rs.20,000.00** (Rupees twenty thousand) in shape of D.D. to be drawn in favour of Managing Director, O.T.D.C.Ltd., Bhubaneswar.

### **4. Selection Process**

Quality being paramount for these items which are to be used in recently furnished Restaurant and Conference Hall of Panthanivas Bhubaneswar, the samples of each item have been mobilized by OTDC and interested eligible agencies are only required to give their financial quote for the samples which shall be exhibited during the pre-bid conference. The agency quoting the lowest for the samples shall be the preferred bidder. Final supply shall be as per sample, both in brand and quality.

**N.B. – Only agencies attending the Pre-Bid meeting shall be eligible to apply.**

**5. Delivery Schedule**

FOR - Bhubaneswar  
Delivery - Within 30 days from the issue of work order

**6. Bid Schedule**

Issue of Bid Document : 29.03.2022  
Pre-Bid Meeting : 06.04.2022 at 11.00 A.M.  
Conference Hall, Pns. Bhubaneswar  
Last Date of Bid Submission : Up to 2 P.M. on 13.04.2022  
Opening of the Technical Bids : 3 P.M. on 13.04.2022  
Conference Hall, Pns. Bhubaneswar  
Opening of the Financial Bid : 4 P.M. on 13.04.2022  
Conference Hall, Pns. Bhubaneswar

**7. Other Condition**

Tender are to be submitted in separate sealed covers as Technical bid and Financial bid. Both technical bid and financial bid should be put in a bigger Envelop and sealed super-scribed as "**Tender for supply of Crockery & Cutleries**".

The bidders are required to submit Financial Bid as per enclosed format. The technical bids shall be opened by the Tender Committee on the same day at **3.00 P.M.** in presence of the bidders or their authorized representatives. In-complete tender without Tender Paper cost, EMD amount and other required documents will not be taken in to consideration.

Tender shall be received in the Office of Divisional Manager (HS), OTDC Head Office up to **2.00 P.M. on 13.04.2022**. The authority reserves the right to reject any or all tenders without assigning any reasons thereof.

**-Sd-**  
**Divn. Manager (HS)**  
**O.T.D.C. Ltd.**

## CHECK LIST

1	Name of the Applicant	
2	Contact Detail	
3	GST Registration No.	
4	PAN	
5	Certificate of CA confirming turnover for last 3 years	
6	Proof of functioning as Stockiest / Distributor / Crockery Shop	
7	EMD in shape of D.D. of Rs.20,000/- favouring Managing Director, OTDC Ltd.	
8	Tender Fee of Rs.3,000/- in shape of D.D. favouring Managing Director, OTDC Ltd.	

## Format for Financial Bid

SI.No.	Name of the Item	Qty.	Rate in Rs.	Amount in Rs.
1	Buffet Plate 12"	220		
2	Full Plate 11"	150		
3	Half Plate 9"	310		
4	Quarter Plate 7"	170		
5	Soup Bowl	60		
6	Cruet Set	25		
7	Cup & Saucer	60		
8	Napkin Holder	25		
9	Flat Rectangular Platter	12		
10	Rectangular Big Platter	12		
11	Rectangular Big Medium Platter	12		
12	Pickle Set	12		
13	Tooth Pick Holder	24		
14	Straw Holder	24		
15	Finger Bowl with under liner SS	60		
16	Sweet Bowl 9 cm	60		
17	Bowl 7 cm	60		
18	Curry Bowl 6"	60		
19	Curry Bowl 7"	60		
20	Oval Bowl ½ Por	24		
21	Reserve Tag	4		
22	AP Spoon	200		
23	AP Fork	100		
24	AP Soup Spoon	200		
25	Tea Spoon	200		
26	Anti Skid Tray (Rect) 12*16	4		
27	Anti Skid Tray Round	4		
28	Salad Display Counter	2		
29	Chafing Dish	12		

30	Chafing Dish Divider	6		
31	Service Spoon for Chafing Dish	18		
32	Sanmarino 290 ml (Glass)	240		
33	Centra Hiball 300 ml (Glass)	144		
34	Soup Turin	2		
35	Soup Laddle	4		
36	Service Laddle	12		
37	Biriyani Handi Ceramic	12		

**GST extra at applicable rate.**

**Signature of Bidder**