

ODISHA TOURISM DEVELOPMENT CORPORATION LIMITED
(A Govt. of Orissa Undertaking)
Panthanivas, (Old Block), Lewis Road, Bhubaneswar – 751014

TENDER CALL NOTICE

Sealed tender are invited for Supply of T Shirt for the employees of OTDC.

1. Eligibility Criteria

- (i) The firm must have an average annual turnover of Rs.20.00 lakhs during last 3 financial years.
- (ii) Valid GST Registration.
- (iii) Proof in support of Manufacturer, Trader dealing with readymade garments.

2. Cost of Tender Paper

Tender shall be accompanied by paper cost of **Rs.2000.00** (Non-Refundable) in shape of DD to be drawn in favour of Managing Director, O.T.D.C.Ltd., Bhubaneswar.

3. EMD

The bidders must submit along with Bid, E.M.D. of **Rs.10,000.00** (Rupees twenty thousand) in shape of D.D. to be drawn in favour of Managing Director, O.T.D.C.Ltd., Bhubaneswar.

4. Selection Process

Quality being paramount sample of T Shirt with design has been mobilized by OTDC and interested eligible agencies are only required to give their financial quote for the samples which shall be exhibited during the pre-bid conference. The agency quoting the lowest for the sample shall be the preferred bidder. Final supply shall be as per sample, both in quality & fiber mix.

N.B. – Only agencies attending the Pre-Bid meeting shall be eligible to apply.

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5. Delivery Schedule

FOR - Bhubaneswar
Delivery - Within 30 days from the issue of work order

6. Bid Schedule

Issue of Bid Document : 31.03.2022
Pre-Bid Meeting : 08.04.2022 at 11.00 A.M.
Conference Hall, Pns. Bhubaneswar
Last Date of Bid Submission : Up to 2 P.M. on 18.04.2022
Opening of the Technical Bids : 3 P.M. on 18.04.2022
Conference Hall, Pns. Bhubaneswar
Opening of the Financial Bid : 4 P.M. on 18.04.2022
Conference Hall, Pns. Bhubaneswar

7. Other Condition

Tender are to be submitted in separate sealed covers as Technical bid and Financial bid. Both technical bid and financial bid should be put in a bigger Envelop and sealed super-scribed as "**Tender for supply of T Shirt**".

The bidders are required to submit Financial Bid as per enclosed format. The technical bids shall be opened by the Tender Committee on the same day at **3.00 P.M.** in presence of the bidders or their authorized representatives. In-complete tender without Tender Paper cost, EMD amount and other required documents will not be taken in to consideration.

Tender shall be received in the Office of Divisional Manager (HS), OTDC Head Office up to **2.00 P.M. on 18.04.2022**. The authority reserves the right to reject any or all tenders without assigning any reasons thereof.

-Sd-
Divn. Manager (HS)
O.T.D.C. Ltd.

CHECK LIST

1	Name of the Applicant	
2	Contact Detail	
3	GST Registration No.	
4	PAN	
5	Certificate of CA confirming turnover for last 3 years	
6	Proof of Manufacturer or Trader of readymade garments	
7	EMD in shape of D.D. of Rs.10,000/- favouring Managing Director, OTDC Ltd.	
8	Tender Fee of Rs.2,000/- in shape of D.D. favouring Managing Director, OTDC Ltd.	

Format for Financial Bid

Sl.No.	Name of the Item	Approx. Qty.	Rate in Rs.	Amount in Rs.
1	T Shirt As per Sample	700		

GST extra at applicable rate.

Signature of Bidder